



Resilience Empathy Self-Awareness Positivity Excellence Communication Teamwork

Reception Class Teacher Job Description

Key Responsibilities

- **Curriculum Delivery:** Plan and deliver engaging lessons across all areas of the EYFS curriculum, with a strong focus on the prime areas, literacy (including phonics) and mathematics.
- **Assessment & Tracking:** Monitor and record children's progress using observations and electronic learning journals (e.g., Tapestry), ensuring that data is used to plan future learning.
- **Safe Learning Environment:** Maintain an orderly, stimulating classroom and outdoor area that encourages independent exploration and keeps pupils safe.
- **Pastoral Care:** Support children's personal, social, and emotional development, helping them build self-confidence and positive relationships with peers.
- **Partnership with Parents:** Build strong links with parents and carers, providing regular updates on their child's development and involving them in the learning process.
- **Staff Collaboration:** Direct and supervise support staff, such as Early Years Practitioners or Teaching Assistants, and collaborate with colleagues to ensure smooth transitions between year groups.

Requirements & Qualifications

- **Qualified Teacher Status (QTS):** Essential for teaching in state-funded schools in England and Wales.
- **Safeguarding:** A deep understanding of current safeguarding legislation and a commitment to child protection is mandatory. All candidates must pass an Enhanced DBS check.
- **Key Skills:**
 - Strong knowledge of early child development and EYFS statutory requirements.
 - Excellent classroom management and the ability to motivate young learners through high quality interactions.
 - Creativity, patience, and a good sense of humour to engage children effectively.

Typical Working Schedule

- **Hours:** Directed 8:30am to 3:30pm, though additional hours are required for lesson planning, assessments, and staff meetings.
- **Calendar:** Term-time only, following the school year schedule.